

Minutes Annual General Meeting AGM - Joint Meeting

Independent Practice Nurses Interest Group IPNIG and Occupational Health Nurses Interest Group OHNIG

November 29, 2014 — 10:00 am to 1200 noon (Novotel Hotel Mississauga)

PRESENT

- IPNIG Executive:** Ruth Volpato, Ruth Ruttan, Jana Bartley, and Jill King
- OHNIG Executive:** Jill King Jean Booth
- Champion Advisors Members:** Carol Hamilton, Doug Bishop, Tom Fiser, Judy Hammond, Glenn Cameron
- Members:** Janet Riley, Rosalina Chiovitti, Mary Anderson, Quin Powell, Angela Finkel
- Members by Bell Conference:** 12 signed up. **Note:** Hotel conference equipment failed to work. Unfortunately members were unable to join by conference call.

Agenda Item	Discussion and Resolution
1. Introduction	<p>Jill King, OHNIG Chairperson & IPNIG Public Relations Leader</p> <p>The November 29th Annual General Meeting brought to order at 10:00 am</p> <p>Welcome to Interest Group Members</p> <p>Minutes from last year’s AGM 2013 were pre-read and the attendees approved</p> <p>Open invitation to the new attendees to join in project work for the Interest Group</p> <p>The Past Year Activities Presentation</p> <p>Jill King OHNIG Chairperson & IPNIG Public Relations Leader</p> <p>The following are the past year highlights. A small but growing percentage of nurses are reclaiming their traditional right to independent practice. Data on working nurses indicate nearly 40% RNs work in independent practice delivering the 75% of health care services not covered by OHIP.</p> <p>Both IPNIG and OHNIG Adopted "Wait and See Position" due to significant changes occurring, i.e.,</p> <p>CNA and RNAO division Personal Liability Protection (PLP) requirement MOL changes, 5 year Prevention Strategy CCAC potential restructure, etc.</p> <p>OHNIG and IPNIG joined together to meet with nursing colleagues to ask their group strategies to promote nursing professional awareness</p> <ul style="list-style-type: none"> January 4, 2014 – Clinical Nurse Specialists February 24, 2014 – Divesa Care Homes collaboration February 24, 2014 – RNAO President February 26, 2014 – Green Living Show March 21, 2014 – RPNA AGM Meeting/workshop April 7, 2014 – Association Nurse Practitioner CEO May 12, 2014 – U of T Lecture Dr. Danielle Martin May 15 ,2014 – COHNA Collaboration

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	<p>May 29, 2014 – CNA President / CNA reps. May 29, 2014 – Peterborough SENIOR Council on Aging August 21, 2014 – CNA Executive Ottawa</p> <p>May 11 to 16, 2014 was the most significant IG achievement. Highlighted for Nursing Week in a popular local news magazine we wrote several descriptive nursing articles featured in a center-fold section. ... click here. The articles highlighting the huge diversity of specialized nursing care work that Independent Practice Nurses and Occupational Health Nurses perform.</p> <p>The group agreed we had met our current End Goals for 2012- 2013</p>
<p>2. IPNIG & ONNIG End Goals 2014 - 2016</p> <p>Jill King OHNIG Chairperson</p> <p>Co-Chair Ruth Ruttan, IPNIG Secretary</p>	<p>The attendees reviewed the End goals Friday evening. It was agreed to collaborate and blend our IG activities together to promote our similar End Goals for 2014 -2016</p> <p>The attendees signed a document with the following combined End goals of IPNIG and OHNIG agreed in unison 2014 -2016:</p> <ul style="list-style-type: none"> • To raise the awareness of Occupational Health Nursing Scope of Practice and their extensive Specialized Nursing Expertise. • To collaborate with other nursing groups in developing evidenced based Healthy Work Environment Best Practice Guidelines HWE BPG. • To promote the development of Specialized Education in the field of Occupational Health Nursing as a career choice for nurses. • To maximize the highest quality of care, for workers in healthy work environments by targeting health and safety prevention strategies. • To support international global health care principles based on the Primary Health Care Model delivery. PHC Thirty Years Later ... more • To Network, Lead and Participate in Political Action and Public Education for utilization of the full capabilities of Registered Nurses.

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<p>3. Membership Report</p> <p>Jill King OHNIG Chairperson & IPNIG Public Relations Leader</p>	<p>IPNIG Membership RNs 457 Total 517 Annual fee for 2015 remains at \$35.00. Students are Free</p> <p>OHNIG Membership RNs 200 Students 602 Total 802 Annual fee remains \$20.00 Students Free</p> <p>Membership will be monitored and recruitment initiated.</p> <p>Any IG member are asked to please consider volunteering. There is a need for a membership recruitment and retention leader.</p> <p>See the Members Services for volunteer information IPNIG and OHNIG</p>
<p>4. Financial Report</p>	<p>IPNIG executive received a balance statement on IPNIG year financial activity November 2013 to October 2014</p> <p>Ruth Ruttan IPNIG Treasurer Year End Balance approved and signed</p> <p>OHNIG executive received a balance statement on OHNIG year financial activity November 2013 to October 2014</p> <p>Jill King OHNIG Treasurer Year End Balance approved and signed</p> <p>These signed Year End Balance statement will be forwarded to RAO on January 10, 2015. Once we submit our financial balance sheet to RAO we will receive our membership fees November 1, 2014 to October 31, 2015</p>

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<p>5. Policy and Political Activity</p> <p>Ruth Volpato Policy and Political Activity</p>	<p>Our New Image - branding. New brochure. New Marketing posters. Renewed website with research added, New Poster Images — all indicate we are Primary Health Care Professionals</p> <p>In November we sent out an Independent Practice Nurses Survey to members of both Interest Groups. Responses from our IG members provided indicators to what registered nurses in Independent practice need to deliver the highest quality Professional Nursing Health Care.</p> <p>Indicators showed the huge diversity of nursing practices of independent nurses, the need for higher nursing education to promote their skills to the highest quality of professional nursing standards and their nursing services are far broader delivering health care per the Primary Health Care per model of delivery, which is different than primary care that is the first entry into the public health care system. These expanded nursing services need to be identified, recognized and presented to the public community.</p> <p>For a complete summary of the Needs Analysis go to 'News You Can Use' – IPNIG or OHNIG.</p>
<p>6. Professional Practice Education Leader</p> <p>Ruth Ruttan Professional Practice</p>	<p>Research on Nursing Certification</p> <p>This "need" is being researched. There is no nursing certification planning at this time by CNA. Potential for the future still exists. At this time we'll continue to discuss and learn about nursing certification.</p> <p>At this time we need an IG member to step up to handle education leadership responsibilities. The Champions Advisors are nearby and can make your role very easy. Please consider a unique opportunity to help Registered Nurses to learn. Read the mentorship Guide on the 'Members Services' page' – IPNIG or OHNIG.</p>

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<p>7. Welcome Introduction</p> <p>Welcome to Judy Hammond and Glenn Cameron (Clear Communications Inc.)</p>	<p>The balance of the AGM meeting was a presentation by a team of Public Relations consultants outlining a planned introduction to a marketing approach to learn how to promote independent practice nurses nursing skills and get them on the public radar for their nursing capabilities.</p> <p>Our research through the past two years determined that Registered Nurses working in independent practice are an unknown entity to the general public and that colleagues are involved in a lot of detail to promote their own nursing practices.</p> <p>The presentation taught the attendees the components that we need to focus on and vital activities to get our nursing capabilities recognized. As well as a host of ways to educate the public community vis a vis the media.</p> <p>Digital Marketing</p> <p>Traditional Media Relations</p> <p>Community Relations and Speakers Bureau</p> <p>The "question and answer" session was very exciting. The attendees enthusiastically supported the Marketing Team presentation to continue through the lunch hour.</p> <p>The following topics were later discussed in the afternoon brainstorming session:</p> <ul style="list-style-type: none">Q. Reaching out to all Independent Practice Nurses?Q. How to connect with all RNs working in Independent Practice, who, where, how?Q. Is there a need for an IPN organization?Q. How can we education the public on full utilization of nursing capabilities of independent practice nurses?Q. How to be recognized as Primary Health Care Professionals delivering heath care "where people live, work and play"?

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<p>8. Official Closing of the Interest Group AGM - November 29, 2014</p> <p>Jill King OHNIG Chairperson & IPNIG Public Relations Leader</p>	<p>OHNIG and IPNIG interest groups are the first groups to "buy into the public education awareness campaign".</p> <p>We hope many more independent practice nurses groups will join us in our activities to promote nursing care performed by independent practice nurses,</p> <p>Mark your calendar: Year at a Glance Strategic Planning January 26, 2015 coordinated with Bell Conference calling. This meeting by conference calling is available to all volunteer members. Please email (IPNIG or OHNIG) if you are interested and we will forward Information to you.</p>
	<p>Next AGM Meeting - November 28, 2015</p>
	<p>Meeting Adjourned by Jill King, Seconded by Jana Bartley</p>